
ACIS Inbox Training

Franciscan Health System

Course Objectives

This PowerPoint course will teach you the basic functions of the Inbox, which include:

- Managing Medical Records
 - Editing electronic documents
 - Signing electronic documents
 - Using the New Results FYI feature to view your patient's recent lab or radiology results
 - Viewing a patient's chart
-

Logging in to PowerChart

FHSCONNECT Home Page - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://fhsconnect/>

FHSCONNECT
FOR FRANCISCAN HEALTH SYSTEM EMPLOYEES

ST. JOSEPH MEDICAL CENTER

Monday, June 08, 2009

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PHONE DIRECTORY

TOOLS

DEPARTMENTS

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POLICIES
AND PROCEDURES

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SPIRIT AT WORK

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Think FRANCISCAN FIRST
Franciscan Wound Care Center®
Chronic wounds, burns and hyperbaric medicine

Did You Know?

- Diabetes, vascular conditions, trauma or infection can all lead to chronic wounds which resist healing after 30 days.
- In partnership with Diversified Clinical Services, the Wound Care Center at SJMC provides specialized wound care as well as hyperbaric medicine and burn services.

[click here to read more](#)

? Have a question about Franciscan services? ?
[Click here to get an answer.](#)

Service Update:
[The Franciscan Lactation Consultants office has moved.](#)

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St. Clare's ... Reborn wins Spirit of

QuickLinks:

Choose one:

Choose one:

ACIS

ACIS Training

Advocacy

Annual Update Module-LEARN

Anticoagulation Therapy Info

ARCH Paging

Balanced Scorecard 07

Bio Med Orders

Blood Drives

Bookstore

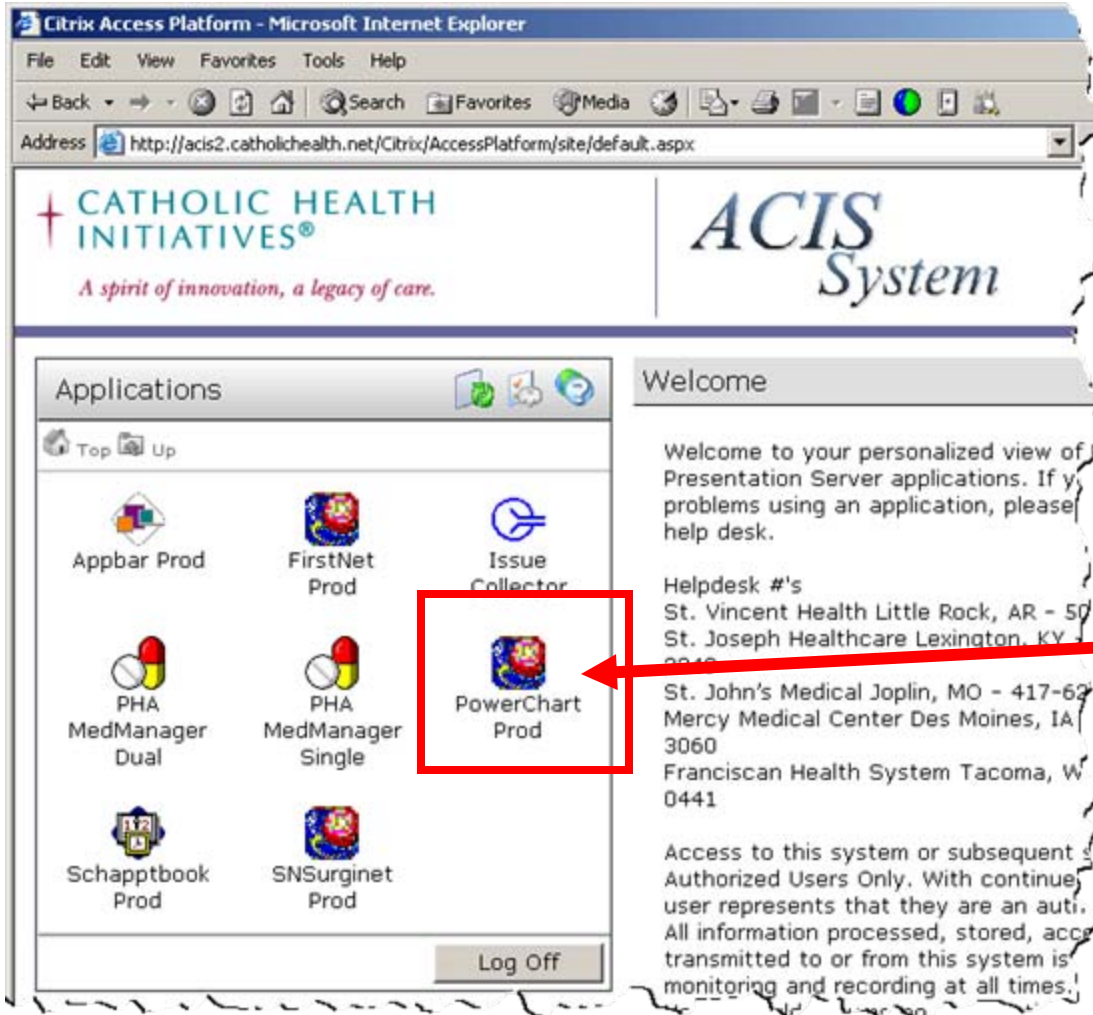
Search:

KRONOS®

INSIDE CHI
Catholic Health Initiatives intranet

From inside the hospital, open **Internet Explorer**, from the quick links drop down list, select **ACIS**.

Logging in to PowerChart



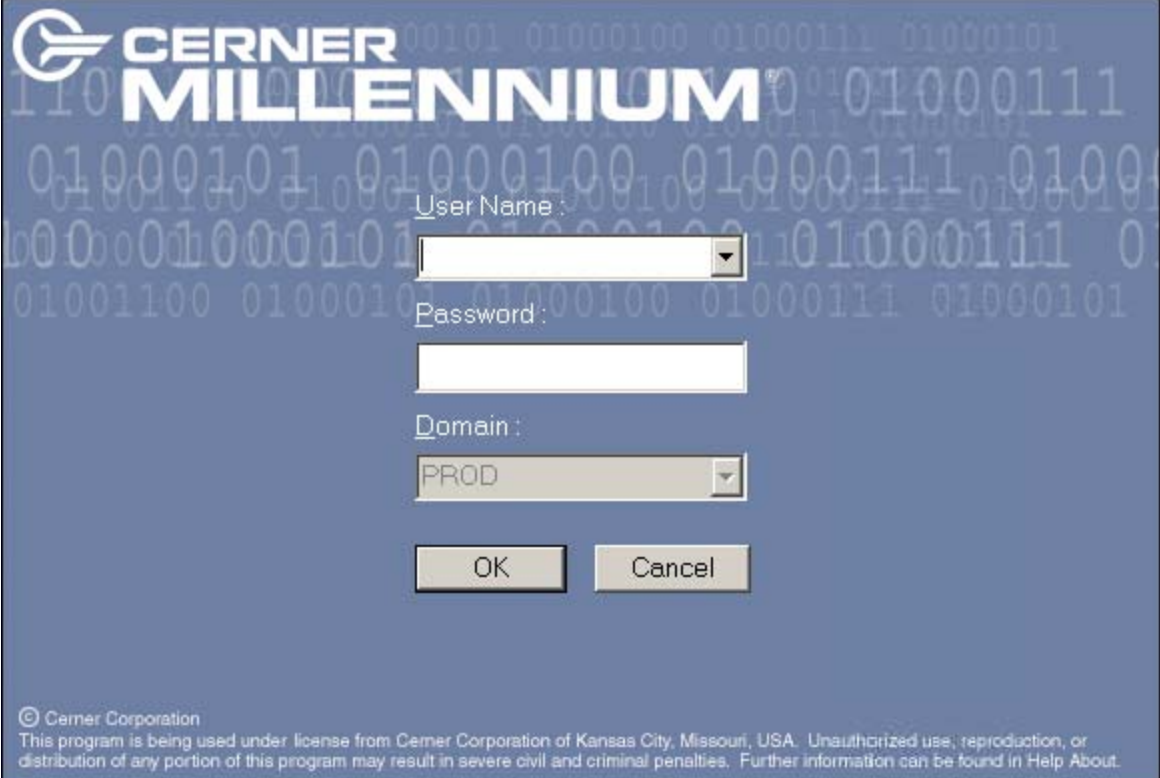
1. Single Click the PowerChart Prod Icon



PowerChart
Prod

Logging in to PowerChart

2. Enter your username and password in **Cerner Millennium** login window. Click on **OK** to login.



CERNER
MILLENNIUM

User Name :

Password :

Domain :
PROD

OK Cancel

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PowerChart Organizer

The screenshot shows the PowerChart Organizer interface for user FHSTRAIN, DOC01. The application has a menu bar (Task, Edit, View, Inbox, Help) and a toolbar. The main window displays a tree view on the left and a list of documents in the center. The tree view includes folders for 'Sign and Review' (9 new), 'New Results FYI' (4 new), 'Inbox Messages' (0 new), and 'Trash Can'. The document list shows various items, including 'Document to Sign' and 'Document to Review', with columns for Type, Contributor, Date, and Status. Annotations include a red box around the 'In-Box' tab and the left sidebar, and two yellow callout boxes with arrows pointing to specific elements.

In PowerChart Organizer, you will see an **Inbox** tab. This is where you will manage your chart deficiencies and view new results.

These are the 4 areas of the **Inbox**, your main focus will be on **Sign and Review**. We are not using Inbox Messages or Trash Can at this time.

Type	Contributor	Date	Status
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Sign	FHSTRAINDOC, Contributor sy...	12/10/2008	Pending Review
Document to Review	FHSTRAINPC, Contributor sy...	12/10/2008	Pending Review

Sign & Review

	Type	Patient Name	From
1	Sign and Review		
2	Documents to Dictate		
3	Documents to Sign(8)		
4	Document to Sign	FHSTRAINDOC, ADAM D	Contribut FHS_TRA
5	Document to Sign	FHSTRAINDOC, ADAM D	Contribut FHS_TRA
6	Document to Sign	FHSTRAINDOC, ADAM D	Contribut FHS_TRA
7	Document to Sign	FHSTRAINDOC, ADAM D	Contribut FHS_TRA
8	Document to Sign	FHSTRAINDOC, ADAM D	Contribut FHS_TRA
9	Document to Sign	FHSTRAINDOC, ADAM D	Contribut FHS_TRA
10	Document to Sign	FHSTRAINDOC, ADAM D	Contribut FHS_TRA
11	Document to Sign	FHSTRAINDOC, ADAM D	Contribut FHS_TRA
12	Forwarded Documents to Sign		
13	Documents to Review(1)		
14	Document to Review	FHSTRAINDOC, ADAM D	Contribut FHS_TRA
15	Forwarded Documents to Review		
16	Forwarded Results to Sign		
17	Forwarded Results to Review		
18	Saved Documents		

Documents to Dictate – notices the that a document is missing and needs to be dictated.

Documents to Sign – Documents (scanned or transcribed) that are missing your signature.

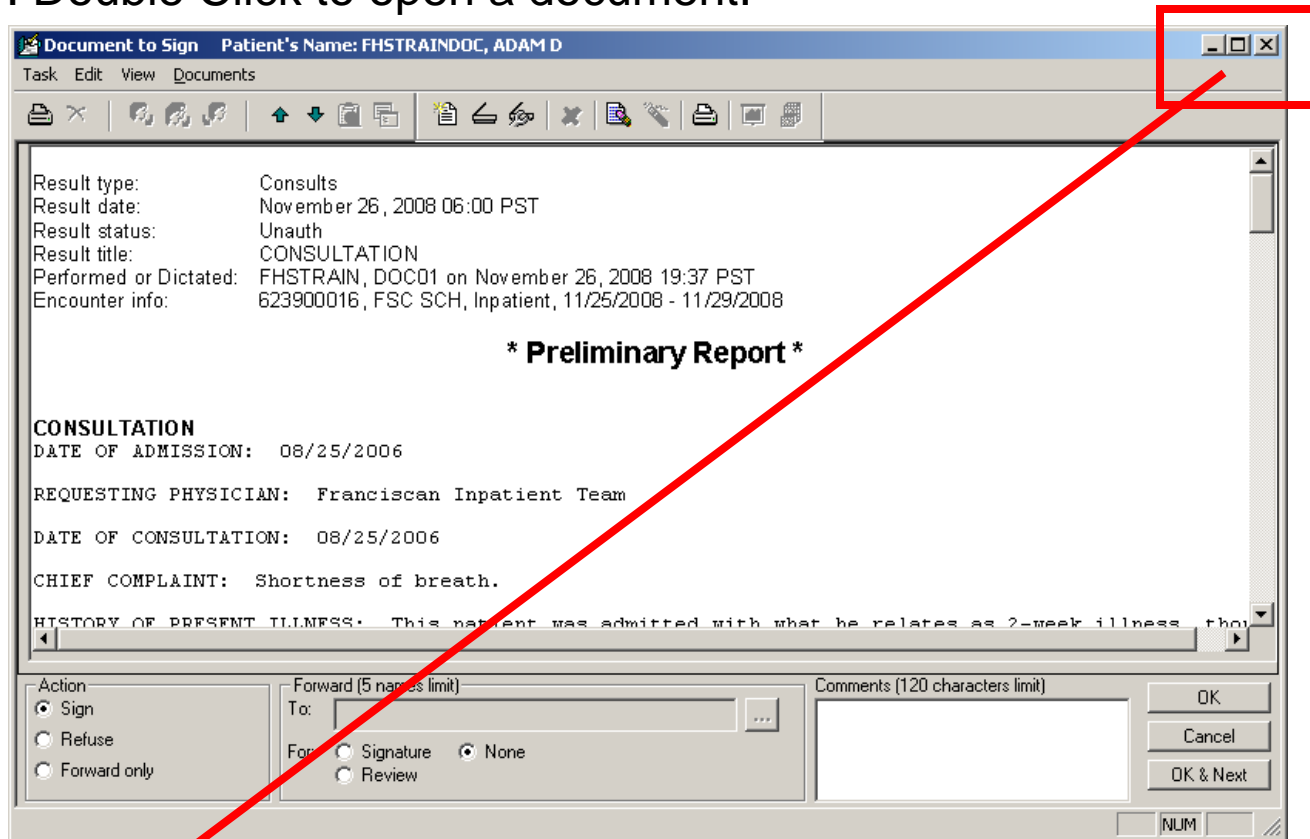
Forwarded Documents to Sign – Documents that initially went to the wrong provider and then were forwarded to you by HIM.

Documents to Review – Copies of transcribed documents in which you were CC'd.

Forwarded Documents to Review – Documents to dictate that were refused, sent back to HIM and then returned to the provider with more information.

Signing a Document

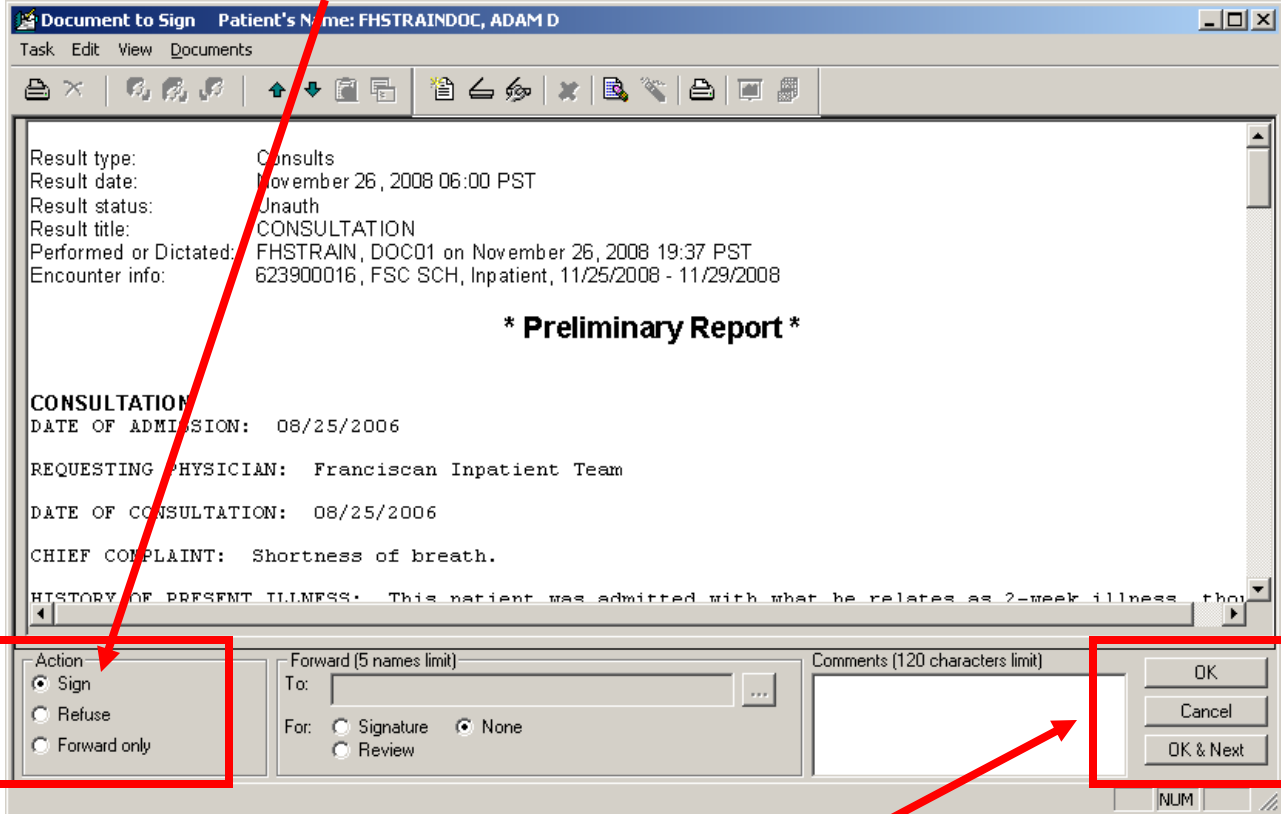
1. Double Click to open a document.



Maximize for easier viewing.

Signing a Document

2. Make sure **Sign** is selected in **Action** area.



The screenshot shows a window titled "Document to Sign" for patient "FHSTRAINDOC, ADAM D". The document content includes:

Result type: Consults
Result date: November 26, 2008 06:00 PST
Result status: Unauth
Result title: CONSULTATION
Performed or Dictated: FHSTRAIN, DOC01 on November 26, 2008 19:37 PST
Encounter info: 623900016, FSC SCH, Inpatient, 11/25/2008 - 11/29/2008

*** Preliminary Report ***

CONSULTATION
DATE OF ADMISSION: 08/25/2006
REQUESTING PHYSICIAN: Franciscan Inpatient Team
DATE OF CONSULTATION: 08/25/2006
CHIEF COMPLAINT: Shortness of breath.
HISTORY OF PRESENT ILLNESS: This patient was admitted with what he relates as 2-week illness, tho

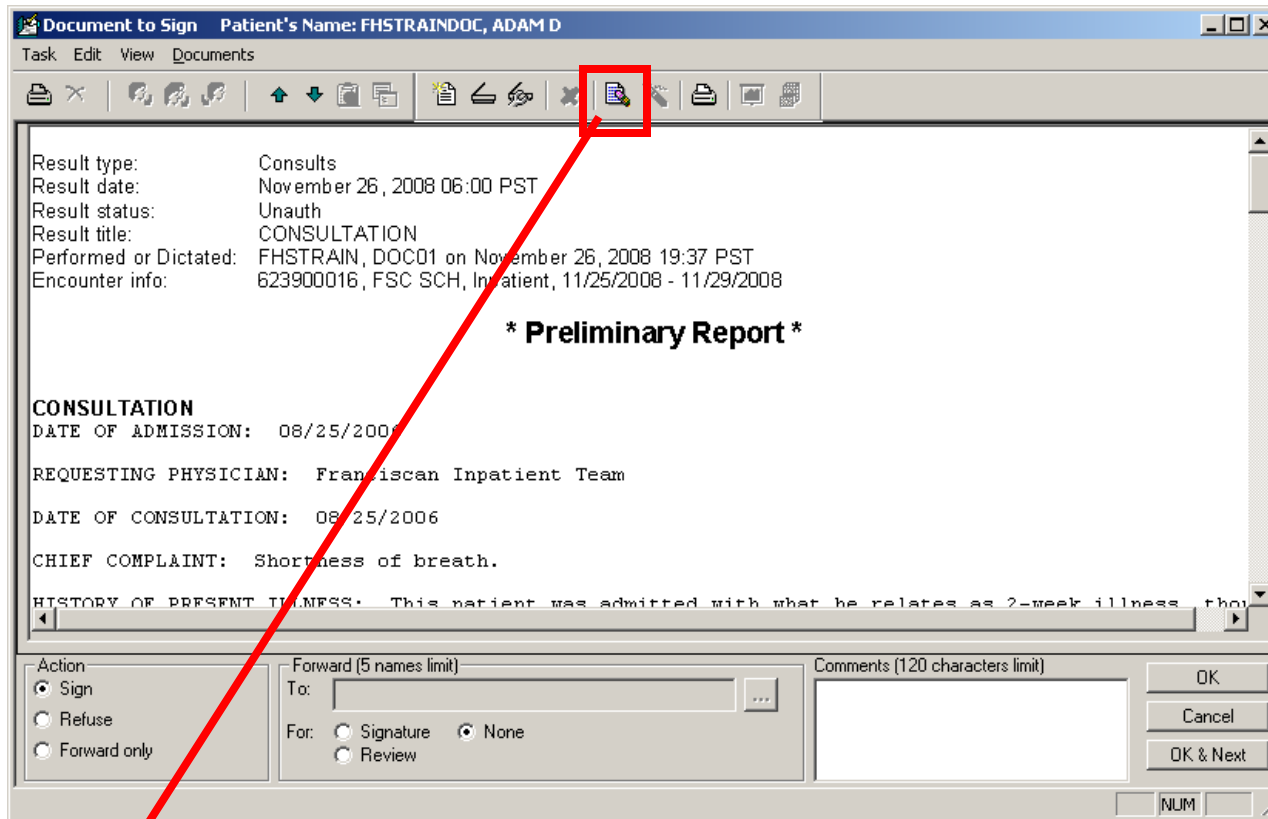
The bottom of the window features an "Action" section with three radio buttons: Sign, Refuse, and Forward only. To the right are fields for "Forward (5 names limit)" with "To:" and "For:" (Signature, None, Review) options, and a "Comments (120 characters limit)" text area. On the far right, three buttons are visible: "OK", "Cancel", and "OK & Next".

Red arrows point from the "Sign" radio button and the "OK" button to the corresponding text in the instructions below.

3. Click the **OK** button to sign and keep the document open, or **OK & Next** to sign the document you are on and open up the next document in your list.

Modifying a Document

Before you sign a document, you can make any edits that you would like. Only **transcribed** documents can be modified. **To add to a scanned document, an addendum would need to be dictated.**



The screenshot shows a window titled "Document to Sign" for a patient named "FHSTRAINDOC, ADAM D". The window contains a document with the following text:

Result type: Consults
Result date: November 26, 2008 06:00 PST
Result status: Unauth
Result title: CONSULTATION
Performed or Dictated: FHSTRAIN, DOC01 on November 26, 2008 19:37 PST
Encounter info: 623900016, FSC SCH, Inpatient, 11/25/2008 - 11/29/2008

*** Preliminary Report ***

CONSULTATION
DATE OF ADMISSION: 08/25/2006
REQUESTING PHYSICIAN: Franciscan Inpatient Team
DATE OF CONSULTATION: 08/25/2006
CHIEF COMPLAINT: Shortness of breath.
HISTORY OF PRESENT ILLNESS: This patient was admitted with what he relates as 2-week illness, thro

The toolbar at the top includes a "Modify" button (represented by a document icon with a pencil) which is highlighted with a red box. A red arrow points from this button to a larger icon of the same button located below the window.

At the bottom of the window, there is an "Action" section with radio buttons for "Sign" (selected), "Refuse", and "Forward only". There is also a "Forward (5 names limit)" section with "To:" and "For:" fields, and a "Comments (120 characters limit)" text area. Buttons for "OK", "Cancel", "OK & Next", and "NUM" are also present.



Single click the **Modify** button to make changes BEFORE you sign.

Modifying a Document

A separate window will open and you can make any changes, just like a word document.

FHSTRAINDOC, ADAM D - 262736

*Type: *Author:

*Date: PST Status:

Subject:

Patient Level Document:

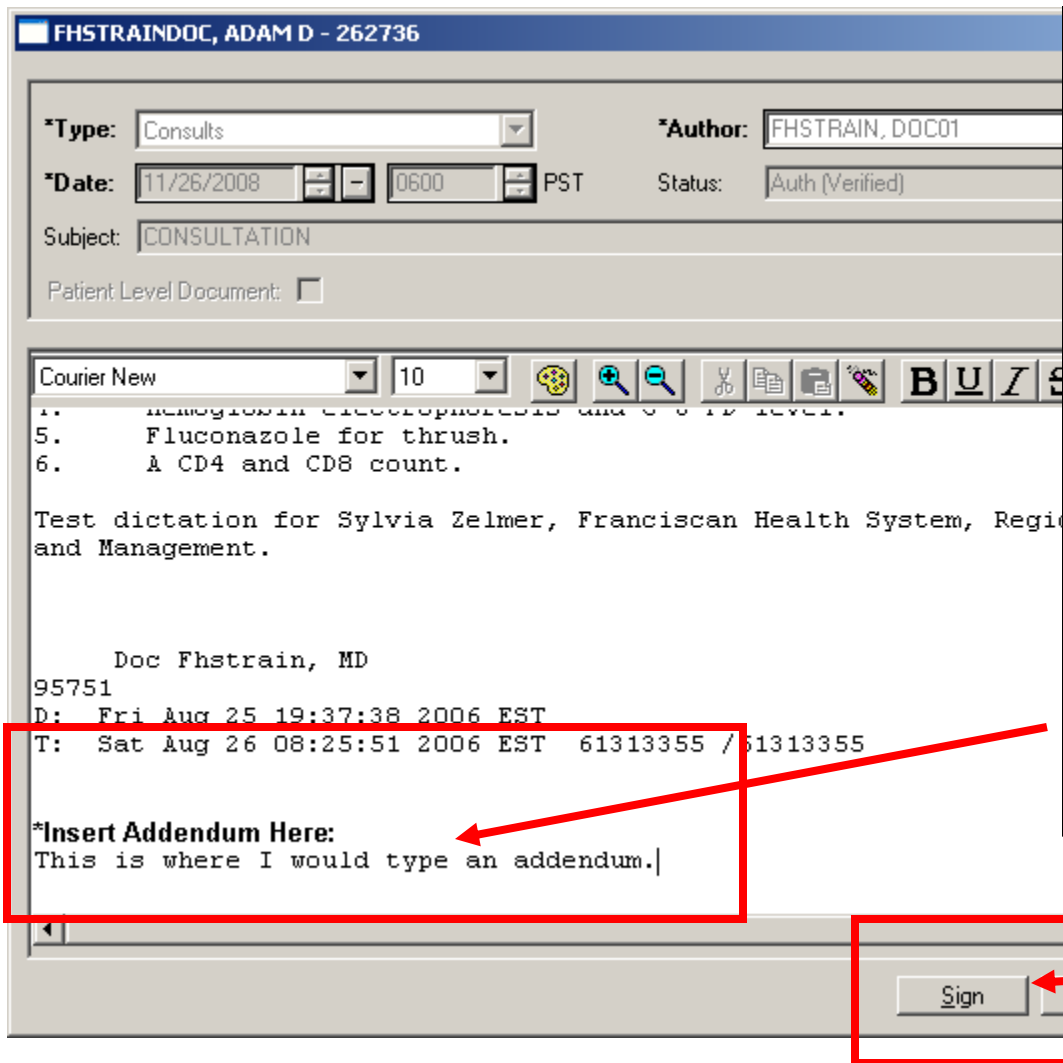
Courier New 10

*** Preliminary Report ***

CONSULTATION
DATE OF ADMISSION: 08/25/2006
REQUESTING PHYSICIAN: Franciscan Inpatient Team
DATE OF CONSULTATION: 08/25/2006
CHIEF COMPLAINT: Shortness of breath.
HISTORY OF PRESENT ILLNESS: This patient was admitted with what he relates as 2-week illr in the chart, a 3-week illness was mentioned, at least to 1 observer, of upper respiratory symptc followed by fevers, drenching sweats, cough with some sputum production, and increasing shortness of breath.

Once your changes are made, click on the **Sign** button to save your changes AND sign the document. If you do not want to sign, click **cancel**.

Modifying a Document – Adding an Addendum

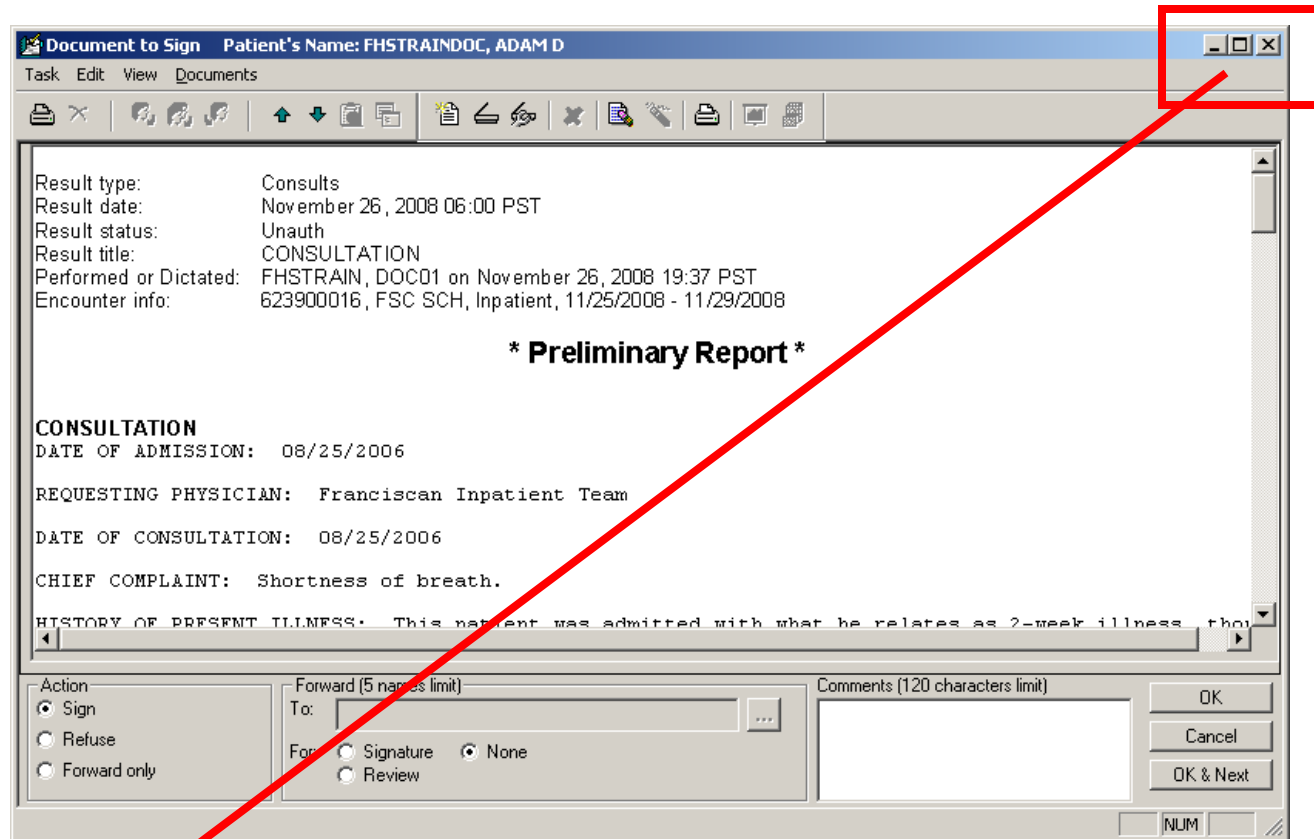


Once a document is signed, you cannot make any changes to the body of the text, you can only add addendums. To do so, click the **Modify** button on the toolbar of an open document. You will be prompted to insert an addendum.

Click on **Sign** when you are finished.

Refusing a Document

1. Double Click to open a document.



Maximize for easier viewing.

Refusing a Document

2. Select Refuse in the Action Area

The screenshot shows a 'Document to Sign' dialog box for a patient named FHSTRAINDOC, ADAM D. The document is a consultation report with the following details:

- Result type: Consults
- Result date: November 26, 2008 06:00 PST
- Result status: Unauth
- Result title: CONSULTATION
- Performed or Dictated: FHSTRAIN, PAD1 on November 26, 2008 11:16 PST
- Encounter info: 623900016, FSC SCH, Inpatient, 11/25/2008 - 11/29/2008

The report is marked as a *** Preliminary Report ***. The text of the report includes:

CONSULTATION
DATE OF ADMISSION: 08/25/2006
REQUESTING PHYSICIAN:
DATE OF CONSULTATION: 08/26/2006
REASON FOR CONSULTATION: Cough grounds per nasogastric tube.
HISTORY OF PRESENT ILLNESS: This is a gentleman with a history of end-stage liver disease

The 'Action' area at the bottom left is highlighted with a red box and a red arrow pointing to the 'Refuse' option. The 'Forward' area includes a 'To' field with 'FHSIM, Inbox', a 'For' section with 'Signature' selected, and a 'Comments' field with the text 'This is not my patient, belongs to Dr. Other.' The 'OK' button is highlighted.

Action

- Sign
- Refuse
- Forward only

Forward (5 names limit)

To: FHSIM, Inbox

For: Signature None Review

Comments (120 characters limit)

This is not my patient, belongs to Dr. Other.

OK

Cancel

OK & Next

NUM

Refusing a Document

3. Select for **Signature** in the **Forward** area and type *FHSHIM, Inbox* in the **To** box.

The screenshot shows a window titled "Document to Sign" for a patient named "FHSTRAINDOC, ADAM D". The document content includes:

Result type: Consults
Result date: November 26, 2008 06:00 PST
Result status: Unauth
Result title: CONSULTATION
Performed or Dictated: FHSTRAIN, PA01 on November 26, 2008 11:16 PST
Encounter info: 621900016, FSC SCH, Inpatient, 11/25/2008 - 11/29/2008

*** Preliminary Report ***

CONSULTATION
DATE OF ADMISSION: 08/25/2006
REQUESTING PHYSICIAN:
DATE OF CONSULTATION: 08/26/2006
REASON FOR CONSULTATION: Cough grounds per nasogastric tube.
HISTORY OF PRESENT ILLNESS: This is a gentleman with a history of end-stage liver disease

The bottom section of the window is a form with the following fields:

- Action:** Sign, Refuse, Forward only
- Forward (5 names limit):**
 - To: FHSHIM, Inbox
 - For: Signature, None, Review
- Comments (120 characters limit):** This is not my patient, belongs to Dr. Other.

Buttons for "OK", "Cancel", and "OK & Next" are visible on the right side of the form.

Refusing a Document

4. Type the reason the document is being refused in the **Comment** box and click **OK** or **OK & Next** to refuse and open the next document.

Document to Sign Patient's Name: FHSTRAINDOC, ADAM D

Task Edit View Documents

Result type: Consults
Result date: November 26, 2008 06:00 PST
Result status: Unauth
Result title: CONSULTATION
Performed or Dictated: FHSTRAIN, PA01 on November 26, 2008 11:16 PST
Encounter info: 623900016, FSC SCH, Inpatient, 11/25/2008 - 11/29/2008

*** Preliminary Report ***

CONSULTATION
DATE OF ADMISSION: 08/25/2006
REQUESTING PHYSICIAN:
DATE OF CONSULTATION: 08/26/2006
REASON FOR CONSULTATION: Cough grounds per nasogastric tube
HISTORY OF PRESENT ILLNESS: This is a gentleman with a history of end-stage liver disease

Action
 Sign
 Refuse
 Forward only

Forward (5 names limit)
To: FSHIM, Inbox
For: Signature None
 Review

Comments (120 characters limit)
This is not my patient, belongs to Dr. Other.

OK
Cancel
OK & Next

Sign & Review - Refreshing

To remove any “completed” documents from your **Inbox** and bring in any new ones, click on the **As Of** button on the toolbar.

PowerChart Organizer for FHSTRAIN, DOC01
Task Edit View Inbox Help

In-Box Patient List Scheduling

FHSTRAINDOC01

Sign and Review (4 new)

New Results FYI (4 new)

Inbox Messages (0 new)

Trash Can

Type	Patient Name	From	Subject	Notification Comment
1	Sign and Review			
2	Documents to Dictate			
3	Documents to Sign(4)			
4	Document to Sign	FHSTRAINDOC, ADAM D	Contributor_system, FHS_TRANSCEND CONSULTATION	12/10/2008 09:05:29 PST Complete
5	Document to Sign	FHSTRAINDOC, ADAM D	Contributor_system, FHS_TRANSCEND HISTORY & PHYSICAL	12/10/2008 09:05:27 PST Complete
6	Document to Sign	FHSTRAINDOC, ADAM D	Contributor_system, FHS_TRANSCEND OPERATIVE REPORT	12/10/2008 09:05:26 PST Opened
7	Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy... FHS_TRANSC... DISCHARGE SUMMARY	12/10/2008 09:05:25 PST Pending Review
8	Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy... FHS_TRANSC... PROGRESS NOTE	12/10/2008 09:05:22 PST Pending Review
9	Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy... FHS_TRANSC... OPERATIVE REPORT	12/10/2008 09:05:21 PST Pending Review
10	Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy... FHS_TRANSC... HISTORY & PHYSICAL	12/10/2008 09:05:16 PST Pending Review
11	Document to Sign	FHSTRAINDOC, ADAM D	Contributor_system, FHS_TRANSCEND CONSULTATION	12/10/2008 08:33:51 PST Complete
12	Forwarded Documents to Sign			
13	Documents to Review			
14	Document to Review	FHSTRAINPC, ADAM J	Contributor_system, FHS_TRANSCEND HISTORY & PHYSICAL	12/10/2008 12:24:37 PST Opened
15	Forwarded Documents to Review			

New Results FYI

To view new results for your patients, click on **New Results FYI** on the left hand pane of the **Inbox** tab.

The screenshot shows the PowerChart Organizer interface for user FHSTRAIN, DOC01. The main window displays the 'In-Box' tab with a 'Patient List' and 'Scheduling' sub-tab. The left-hand pane contains several menu items: 'Sign and Review (new)', 'New Results FYI (4 new)', 'Inbox Messages (0 new)', and 'Trash Can'. The 'New Results FYI (4 new)' item is highlighted with a red box, and a red arrow points from the text above to it. The main pane shows a table titled 'New Results FYI' with columns for Type, Patient Name, Status, Bookmarked, and Abnormal. The table contains four rows of data, all with a status of 'Pending Review'.

Type	Patient Name	Status	Bookmarked	Abnormal
1 New Results FYI	FHSTRAINPC, ADAM J	Pending Review	6/8/2005 00:...	Critical: 0 High: 1 Low: 3 Abnormal: 0
2 New Results FYI	FHSTRAINDOC, ADAM D	Pending Review	6/8/2005 00:...	Critical: 3 High: 19 Low: 20 Abnormal: 0
3 New Results FYI	FHSTRAINDOC, UMA D	Pending Review	6/8/2005 00:...	Critical: 3 High: 19 Low: 15 Abnormal: 0
4 New Results FYI	FHSTRAINDOC, VICTOR D	Pending Review	6/8/2005 00:...	Critical: 3 High: 20 Low: 20 Abnormal: 0

New Results FYI

PowerChart Organizer for FHSTRAIN, DOC01

Task Edit View Inbox Help

As Of 12:01 PDT

In-Box Patient List Scheduling

FHSTRAINDOC01

New Results FYI Since: 6/8/2005

Type	Patient Name	Status	Bookmarked	Abnormal
1	New Results FYI FHSTRAINPC, ADAM J	Pending Review	6/8/2005 00:...	Critical: 0 High: 1 Low: 3 Abnormal: 0
2	New Results FYI FHSTRAINDOC, ADAM D	Pending Review	6/8/2005 00:...	Critical: 3 High: 19 Low: 20 Abnormal: 0
3	New Results FYI FHSTRAINDOC, UMA D	Pending Review	6/8/2005 00:...	Critical: 3 High: 19 Low: 15 Abnormal: 0
4	New Results FYI FHSTRAINDOC, VICTOR D	Pending Review	6/8/2005 00:...	Critical: 3 High: 20 Low: 20 Abnormal: 0

Sign and Review (4 new)

New Results FYI (4 new)

Inbox Messages (0 new)

Trash Can

Your patients' results will be displayed in the right hand pane. Each line is a different patient. Critical and Abnormal results are called out.

New Results FYI

The default is to show you 1 week worth of results, you can change this by clicking on the drop down menu next to the date above your results.

The screenshot shows the 'PowerChart Organizer for FH' interface. The main window is titled 'New Results FYI' and displays a table of results. A red box highlights the date filter 'Since: 6/8/2005' in the top right corner of the table area, with a red arrow pointing to it from the text box above.

Type	Patient Name	Status	Bookmarked	Abnormal
1 New Results FYI	FHSTRAINPC, ADAM J	Pending Review	6/8/2005 00:...	Critical: 0 High: 1 Low: 3 Abnormal: 0
2 New Results FYI	FHSTRAINDOC, ADAM D	Pending Review	6/8/2005 00:...	Critical: 3 High: 19 Low: 20 Abnormal: 0
3 New Results FYI	FHSTRAINDOC, UMA D	Pending Review	6/8/2005 00:...	Critical: 3 High: 19 Low: 15 Abnormal: 0
4 New Results FYI	FHSTRAINDOC, VICTOR D	Pending Review	6/8/2005 00:...	Critical: 3 High: 20 Low: 20 Abnormal: 0

Since: 6/8/2005

New Results FYI

To view the new results, double click.

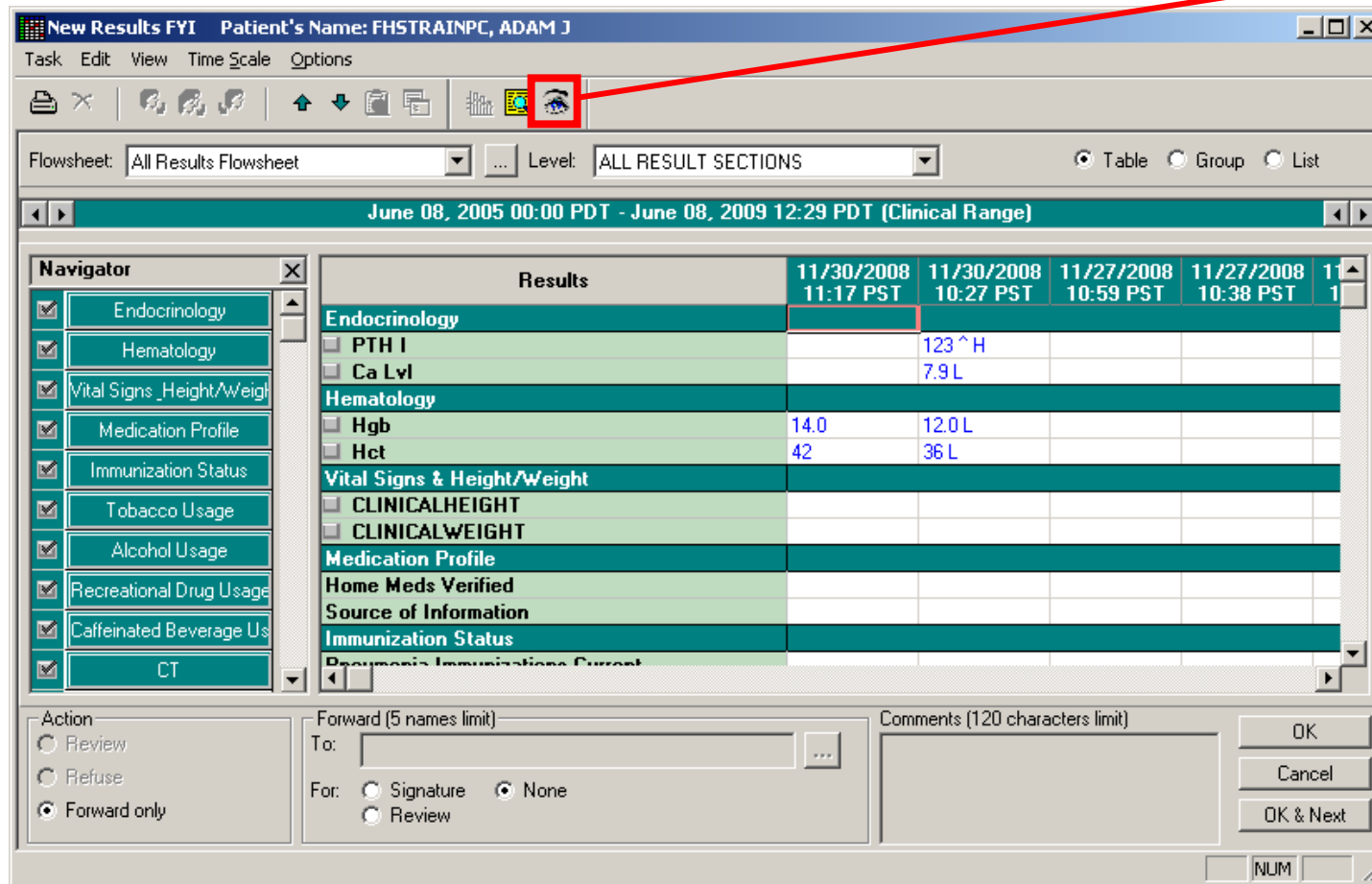
The screenshot shows the PowerChart Organizer interface for user FHSTRAIN, DOC01. The main window displays a table titled "New Results FYI" with a filter set to "Since: 6/8/2005". The table lists four new results, all with a status of "Pending Review". The left sidebar shows navigation options: "Sign and Review (4 new)", "New Results FYI (4 new)", "Inbox Messages (0 new)", and "Trash Can".

Type	Patient Name	Status	Bookmarked	Abnormal
1	New Results FYI FHSTRAINPC, ADAM J	Pending Review	6/8/2005 00:...	Critical: 0 High: 1 Low: 3 Abnormal: 0
2	New Results FYI FHSTRAINDOC, ADAM D	Pending Review	6/8/2005 00:...	Critical: 3 High: 19 Low: 20 Abnormal: 0/
3	New Results FYI FHSTRAINDOC, UMA D	Pending Review	6/8/2005 00:...	Critical: 3 High: 19 Low: 15 Abnormal: 0/
4	New Results FYI FHSTRAINDOC, VICTOR D	Pending Review	6/8/2005 00:...	Critical: 3 High: 20 Low: 20 Abnormal: 0

Bookmarking Results

To let the system know that the results are no longer “new” to you, so that they drop out of your Inbox, you must bookmark the results. To do so, click on the **Bookmark** button on the toolbar.

The **blue** results will change to **black**, critical will remain **red**.



The screenshot shows a software window titled "New Results FYI Patient's Name: FHSTRAINPC, ADAM J". The toolbar contains a bookmark icon (a blue bookmark with a white crosshair) which is highlighted by a red box and a red arrow pointing to the icon in the separate image above. The main area displays a results table with columns for dates and times, and rows for various medical tests. The table is as follows:

Results	11/30/2008 11:17 PST	11/30/2008 10:27 PST	11/27/2008 10:59 PST	11/27/2008 10:38 PST	11/27/2008 10:38 PST
Endocrinology					
PTH I		123 ^H			
Ca Lvl		7.9L			
Hematology					
Hgb	14.0	12.0L			
Hct	42	36L			
Vital Signs & Height/Weight					
CLINICALHEIGHT					
CLINICALWEIGHT					
Medication Profile					
Home Meds Verified					
Source of Information					
Immunization Status					
Pneumonia Immunizations Current					

At the bottom of the window, there is an "Action" section with radio buttons for "Review", "Refuse", and "Forward only" (which is selected). There is also a "Forward (5 names limit)" section with a "To:" field and a "For:" section with radio buttons for "Signature", "None" (selected), and "Review". A "Comments (120 characters limit)" field is also present, along with "OK", "Cancel", and "OK & Next" buttons.

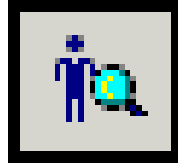
Opening a patient's chart from Inbox

The screenshot shows the PowerChart Organizer interface for patient FHSTRAIN, DOC01. The main window displays an 'In-Box' with a list of documents. A right-click context menu is open over a document titled 'OPERATIVE REPORT' (dated 12/10/2008, 09:05:26 PST), which has a status of 'Opened'. The context menu includes options like 'Open', 'Inbox Message', 'Message Journal', 'Comments', 'Item Information', 'Print', and 'Print List'. A sub-menu is also visible, listing various chart options, with 'Open Patient Chart' highlighted. Other documents in the inbox include 'DISCHARGE SUMMARY', 'PROGRESS NOTE', 'OPERATIVE REPORT', 'HISTORY & PHYSICAL', and 'CONSULTATI...'. The interface also shows a sidebar with icons for 'Sign and Review (5 new)', 'New Results FYI (5 new)', 'Inbox Messages (0 new)', and 'Trash Can'.

Type	Patient Name	From	Subject	Created Date	Status	Notification Comment
1						
2						
3						
4	FHSTRAIN, DOC01	Contributor, system	OPERATIVE REPORT	12/10/2008 09:05:26 PST	Opened	
5			DISCHARGE SUMMARY	12/10/2008 09:05:25 PST	Pending Review	
6			PROGRESS NOTE	12/10/2008 09:05:22 PST	Pending Review	
7			OPERATIVE REPORT	12/10/2008 09:05:21 PST	Pending Review	
8			HISTORY & PHYSICAL	12/10/2008 09:05:16 PST	Pending Review	
9			CONSULTATI...	12/10/2008 08:33:51 PST	Pending Review	
10						
11						
12						
13						
14						
15						

To open a patient's chart, **right click** on the patient's document in your Inbox, select **Open Patient Chart**, then select the tab in the chart you would like to go to.

Searching for a patient's chart



From the PowerChart Organizer, click on the **Find Patient** toolbar button to open the **Patient Search** window.

Searching for a patient's chart

The screenshot shows a 'Patient Search' window with the following fields and values:

- Last Name: fhstrain
- First Name: carrie
- FIN NBR: (empty)
- MRN: (empty)
- SSN: (empty)
- Birth Date: (empty)
- Gender: (empty)
- Location: (empty)

The window displays two search results panes, both showing "No persons found." and "No encounters found." respectively. A red circle highlights the "Search" button, and a red arrow points from it to a yellow callout box.

Enter your search criteria in the left hand pane and click on **Search**. Your results will display on the right.

Searching for a patient's chart

The screenshot shows a 'Patient Search' window with a search criteria panel on the left and a results table on the right. The search criteria include Last Name (fhstrain), First Name (carrie), and Birth Date (5/6/1964). The results table has two rows. The first row is selected and highlighted in blue. A red circle highlights the 'OK' button at the bottom of the window. Red arrows point from the text box to the selected patient row and the OK button.

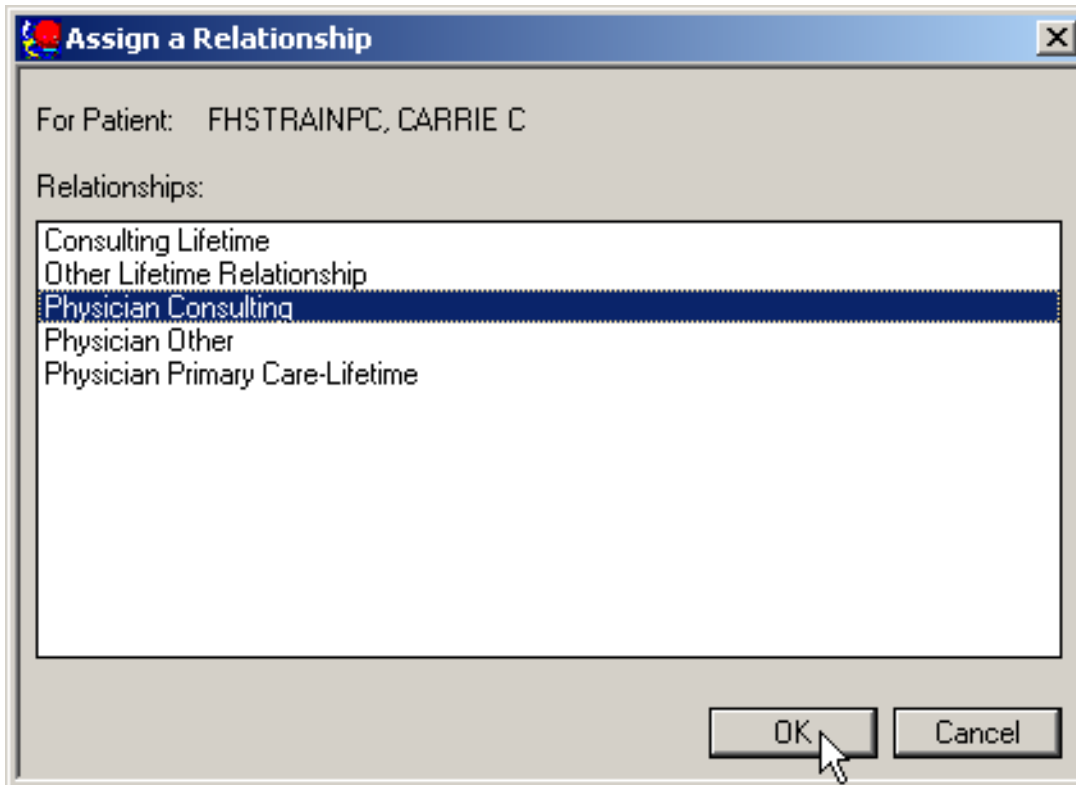
Name	SSN	MRN	CPI	Gender	Birth Date	Age
FHSTRAINPC, CARRIE C	569-72-1902	940726520	1083504	Female	5/6/1964	45 Years

Facility	FIN NBR	Enc Type	Enc Status	Med Service	Reg Date	Disch Date	MRN	Nurs
FSJ SJMC	624000170	Inpatient	Active	Medical	11/26/2008 15:30		940726520	F

Select the patient and encounter (if there is more than one) you would like and click on OK to open the patient's chart.

Assigning a Relationship

Sometimes when you open a patient's chart, you will be prompted to assign a relationship to that patient. Typically you will select **Physician Consulting**, unless you are the primary care provider, in which case you could select one of the lifetime relationships.



Viewing a Patient's Chart

FHSTRAINPC, CARRIE C - 940726520 Opened by FHSTRAIN, DOC01

Task Edit View Time Scale Options Help

A: 01:13:26 PDT

FHSTRAINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170

DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01 **** Allergies ****

Sex: Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43]

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form browser Patient Information Facesheet PowerOrders Medication Profile

Flowsheet: Quick View Level: Quick View Table Group List

June 29, 2006 13:31 PDT - June 01, 2009 13:32 PDT (24 Hours Preadmit to Current)

Navigator	Quick View	3/20/2008 07:39 PDT	7/2/2006 16:43 PDT	7/2/2006 12:53 PDT	7/2/2006 02:50 PDT	7/1/2006 16:55 PDT	6/30/2006 13:31 PDT	6/30/2006 07:00 PDT
General Chemistry	General Chemistry							
Endocrinology	Glucose Lvl			157 H				97
Hematology	Sodium Lvl			138				136
Urinalysis	Potassium Lvl			4.3				3.9
Cerebral Spinal Fluid Testing	Chloride			103				104
Bacteriology Routine Testing	CO2			27				26
Laboratory Reports	Anion Gap			8				6
Echo	Calcium Lvl			8.7				9.5
XRAY	BUN			13				11
Discharge Summaries	Creatinine			0.8				1.0
History and Physicals	BUN/Creat ratio			16				11
Consultations	Osmolality Calc			279				271
ED Records	Endocrinology							
	HCG U Qual						NEGATIVE	
	Hematology							
	WBC			20.3 H	18.1 H			9.0
	RBC			4.18	4.36			4.84
	Hgb			13.1	13.3			15.0
	Hct			37	39			42
	MCV			89	89			88
	MCH			31.2	30.4			31.6
	MCHC			35.1	34.3			35.3
	RDW			12.1	12.2			11.8
	Platelet			192	207			207
	Neut Percent Auto							82.1
	Neut Abs Auto							7.3
	Lymph Auto			1 L	4 L			15
	Lymph Abs Auto							1.4

Demographic Bar – includes 3 linked fields: *patient name*, *location (Loc)* & *Allergies*. Click on the field for more information.

Allergy Profile

FHSTRAINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01
Sex: Female

**** Allergies ****

The **Demographic Bar** has a link to the **Allergy Profile**. This link can say one of 3 things:

- Allergies** – the patient has allergies documented
- No Known Allergies** – the patient has “no known allergies” documented.
- Allergies Not Recorded** – no allergy information has been documented for the patient.

Click on the link to view the most current allergies for the patient.

Quick View	3/20/2008 07:39 PDT	7/2/2006 16:43 PDT	7/2/2006 12:53 P
General Chemistry			
<input type="checkbox"/> Glucose Lvl			
<input type="checkbox"/> Sodium Lvl			
<input type="checkbox"/> Potassium Lvl			
<input type="checkbox"/> Chloride			
<input type="checkbox"/> CO2			
<input type="checkbox"/> Anion Gap			
<input type="checkbox"/> Calcium Lvl			
<input type="checkbox"/> BUN			
<input type="checkbox"/> Creatinine			
<input type="checkbox"/> BUN/Creat ratio			
<input type="checkbox"/> Osmolality Calc			
Endocrinology			
HCG U Qual			
Hematology			
<input type="checkbox"/> WBC			
<input type="checkbox"/> RBC			
<input type="checkbox"/> Hgb			
<input type="checkbox"/> Hct			
<input type="checkbox"/> MCV			
<input type="checkbox"/> MCH			
<input type="checkbox"/> MCHC			
<input type="checkbox"/> RDW			
<input type="checkbox"/> Platelet			
<input type="checkbox"/> Neut Percent Auto			
<input type="checkbox"/> Neut Abs Auto			
<input type="checkbox"/> Lymph Auto			
<input type="checkbox"/> Lymph Abs Auto			

Allergy Profile

FHSTRINPC, CARRIE C - 940726520 Opened by FHSTRIN, DOC01

Task Edit View Time Scale Options Help

As Of 13:26 PDT

FHSTRINPC, CARRIE C Age:45 years MRN:940726520 Fin Nbr:624000170
DOB:5/6/1964 Loc:FSJ ACC; 208S; 01 ** Allergies **

Custom Information: FHSTRINPC, CARRIE C

Task Allergy

Mark All as Reviewed

Allergies

+ Add Modify No Known Allergies Reverse Allergy Check Display: All

D...	Substance	Category	Reactions	Severity	Type	C...	Est. Onset	Reaction S...	Updated By
✓	codeine	Drug	Shortness ...	Severe	Allergy		Unknown	Canceled	12/9/2008...
	Milk Products	Food	Skin rash	Mild	Allergy		Unknown	Active	12/9/2008...
✓	penicillin	Drug	Shortness ...	Severe	Allergy		Unknown	Active	12/9/2008...

OK Cancel

Lymph Auto
Lymph Abs Auto

1L 4L

6/30 07:0
97
136
3.9
104
26
6
9.5
11
1.0
11
271
9.0
4.84
15.0
42
88
31.6
35.3
11.8
20
821
7.3
15
1.4

The **Allergy Profile** contains the most current allergy information (canceled allergies have a red line through them). Right click on an allergy for options to modify, cancel or view allergies. To add an allergy, click on the **Add** button and fill in all fields.

Viewing a Patient's Chart

FHSTRINPC, CARRIE C - 940726520 Opened by FHSTRIN, DOC01

Task Edit View Time Scale Options Help

As Of 13:26 PDT

FHSTRINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01
Sex: Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43] ** Allergies **

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information Facesheet PowerOrders Medication Profile

FlowSheet: Quick View Level: Quick View Table Group List

29, 2006 13:31 PDT - June 01, 2009 13:32 PDT (24 Hours Preadmit to Current Date)

3/20/2008 07:39 PDT	7/2/2006 16:43 PDT	7/2/2006 12:53 PDT	7/2/2006 02:50 PDT	7/1/2006 16:55 PDT	6/30/2006 13:31 PDT	6/30/2006 09:00 PDT	6/30/2006 08:55 PDT	6/30/2006 07:57 PDT	6/30/2006 07:30 PDT	6/30/2006 07:00 PDT
			157 H							97
			138							136
			4.3							3.9
			103							104
			27							26
			8							6
			8.7							9.5
			13							11
			0.8							1.0
			16							11
			279							271
NEGATIVE										
			20.3 H	18.1 H						9.0
			4.18	4.36						4.84
			13.1	13.3						15.0
			37	39						42
			89	89						88
			31.2	30.4						31.6
			35.1	34.3						35.3
			12.1	12.2						11.8
			192	207						207
			1 L	4 L						82.1
										7.3
										15
										1.4

Neut Percent Auto
Neut Abs Auto
Lymph Auto
Lymph Abs Auto

Viewing a Patient's Chart

FHSTRINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01
Sex: Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43] ** Allergies **

Quick View | Lab Results | Radiology | All Results | **Documents/Reports** | Discharge Documents | Form Browser | Patient Information | Facesheet | PowerOrders | Medication Profile

Documentation tabs:

- Documents/Reports**: Used to view scanned (old records) and transcribed documents.
- Discharge Documents**: Filtered to just display documents used for dictating Discharge Summary.
- Form Browser**: Used to view completed electronic forms. Information from these forms is dispersed throughout the chart once signed.

6/30/2006 09:00 PDT	6/30/2006 08:55 PDT	6/30/2006 07:57 PDT	6/30/2006 07:30 PDT	6/30/2006 07:00 PDT
				97
				136
				3.9
				104
				26
				6
				9.5
				11
				1.0
				11
				271
NEGATIVE				
				9.0
				4.84
				15.0
				42
				88
				31.6
				35.3
				11.8
				20
				82.1
				7.3
				15
				1.4

Viewing a Patient's Chart

FHSTRINPC, CARRIE C - 940726520 Opened by FHSTRIN, DOC01

Task Edit View Time Scale Options Help

As Of 13:26 PDT

FHSTRINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01
Sex: Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43] ** Allergies **

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser **Patient Information** Facesheet PowerOrders Medication Profile

Flowsheet: Quick View Level: Quick View Table Group List

June 29, 2006 13:31 PDT - June 01, 2009 13:32 PDT

Navigator

- General Chemistry
- Endocrinology
- Hematology
- Urinalysis
- Cerebral Spinal Fluid Testing
- Bacteriology Routine Testing
- Laboratory Reports
- Echo
- XRAY
- Discharge Summaries
- History and Physicals
- Consultations
- ED Records

Quick View	3/20/2008 07:39 PDT	7/2/2006 16:43 PDT	7/2/2006 12:53 PDT	7/2/2006 02:50	6/30/2006 07:30 PDT	6/30/2006 07:00
General Chemistry						
Glucose Lvl				157 H		97
Sodium Lvl				138		136
Potassium Lvl				4.3		3.9
Chloride				103		104
CO2				27		26
Anion Gap				8		6
Calcium Lvl				8.7		9.5
BUN				13		11
Creatinine				0.8		1.0
BUN/Creat ratio				16		11
Osmolality Calc				279		271
Endocrinology						
HCG U Qual					NEGATIVE	
Hematology						
WBC				20.3 H	18.1 H	9.0
RBC				4.18	4.36	4.84
Hgb				13.1	13.3	15.0
Hct				37	39	42
MCV				89	89	88
MCH				31.2	30.4	31.6
MCHC				35.1	34.3	35.3
RDW				12.1	12.2	11.8
Platelet				192	207	207
Neut Percent Auto						82.1
Neut Abs Auto						7.3
Lymph Auto				1 L	4 L	15
Lymph Abs Auto						1.4

Patient Information & Facesheet tabs - use for viewing demographics and visit history.

Viewing a Patient's Chart

FHSTRINPC, CARRIE C - 940726520 Opened by FHSTRIN, DOC01

Task Edit View Time Scale Options Help

As Of 13:26 PDT

FHSTRINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01
Sex: Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43] **** Allergies ****

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information Facesheet **PowerOrders** Medication Profile

Flowsheet: Quick View Level: Quick View Table Group List

June 29, 2006 13:31 PDT - June 01, 2009 13:32 PDT

PowerOrders – Currently only used to view active medication orders, future functionality will allow for Physician Order Entry from this tab.

Quick View	3/20/2008 07:39 PDT	7/2/2006 16:43 PDT	7/2/2006 12:53 PDT	7/2/2006 02:50	6/30/2006 07:30 PDT	6/30/2006 07:00
General Chemistry						
Glucose Lvl			157 H			97
Sodium Lvl			138			136
Potassium Lvl			4.3			3.9
Chloride			103			104
CO2			27			26
Anion Gap			8			6
Calcium Lvl			8.7			9.5
BUN			13			11
Creatinine			0.8			1.0
BUN/Creat ratio			16			11
Osmolality Calc			279			271
Endocrinology						
HCG U Qual					NEGATIVE	
Hematology						
WBC			20.3 H	18.1 H		9.0
RBC			4.18	4.36		4.84
Hgb			13.1	13.3		15.0
Hct			37	39		42
MCV			89	89		88
MCH			31.2	30.4		31.6
MCHC			35.1	34.3		35.3
RDW			12.1	12.2		11.8
Platelet			192	207		207
Neut Percent Auto						82.1
Neut Abs Auto						7.3
Lymph Auto			1 L	4 L		15
Lymph Abs Auto						1.4

Viewing a Patient's Chart

FHSTRINPC, CARRIE C - 940726520 Opened by FHSTRIN, DOC01

Task Edit View Time Scale Options Help

As Of 13:26 PDT

FHSTRINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01
Sex: Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43] **** Allergies ****

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information Facesheet PowerOrders **Medication Profile**

Flowsheet: Quick View Level: Quick View Table Group List

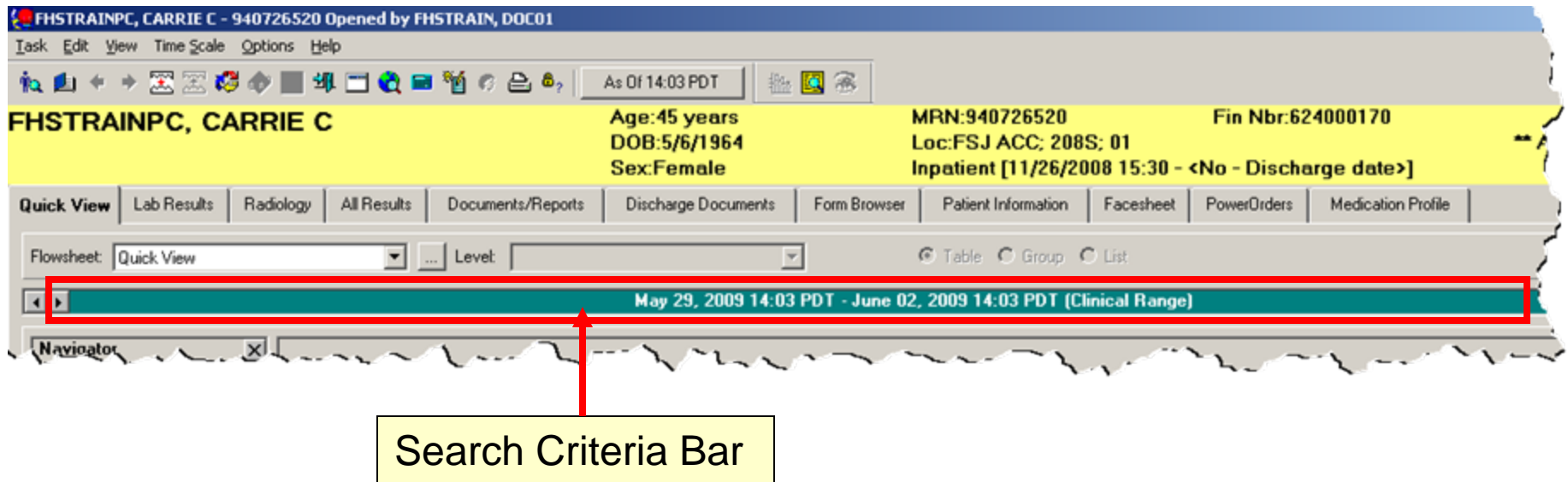
June 29, 2006 13:31 PDT - June 01, 2009 13:32 PDT

Medication Profile – All medications, both active med orders and home medications can be viewed from this tab.

Quick View	3/20/2008 07:39 PDT	7/2/2006 16:43 PDT	7/2/2006 12:53 PDT	7/2/2006 02:50	6/30/2006 07:30 PDT	6/30/2006 07:00
General Chemistry						
Glucose Lvl				157 H		97
Sodium Lvl				138		136
Potassium Lvl				4.3		3.9
Chloride				103		104
CO2				27		26
Anion Gap				8		6
Calcium Lvl				8.7		9.5
BUN				13		11
Creatinine				0.8		1.0
BUN/Creat ratio				16		11
Osmolality Calc				279		271
Endocrinology						
HCG U Qual					NEGATIVE	
Hematology						
WBC				20.3 H	18.1 H	9.0
RBC				4.18	4.36	4.84
Hgb				13.1	13.3	15.0
Hct				37	39	42
MCV				89	89	88
MCH				31.2	30.4	31.6
MCHC				35.1	34.3	35.3
RDW				12.1	12.2	11.8
Platelet				192	207	209
Neut Percent Auto						82.1
Neut Abs Auto						7.3
Lymph Auto				1 L	4 L	15
Lymph Abs Auto						1.4

Changing Search Criteria

The first seven tabs have a search criteria bar. You only see results display for the dates that are contained in this criteria. This criteria can be changed to show whatever date range you are looking for. To do this, right click anywhere on the green search criteria bar and select **Change Search Criteria**. The search criteria is “tab specific”, the changes do not carry forward to the entire chart. Changing the search criteria in this manner will only temporarily change the criteria, but not change your defaults.



The screenshot shows a medical software interface for a patient named FHSTRINPC, CARRIE C. The patient's information is displayed in a yellow header bar, including Age: 45 years, DOB: 5/6/1964, Sex: Female, MRN: 940726520, and Fin Nbr: 624000170. Below this is a navigation bar with tabs for various views: Quick View, Lab Results, Radiology, All Results, Documents/Reports, Discharge Documents, Form Browser, Patient Information, Facesheet, PowerOrders, and Medication Profile. The 'Quick View' tab is selected. Below the navigation bar is a search criteria bar, which is highlighted with a red box. The search criteria bar displays the date range: May 29, 2009 14:03 PDT - June 02, 2009 14:03 PDT (Clinical Range). A red arrow points from a yellow box labeled 'Search Criteria Bar' to the search criteria bar.

FHSTRINPC, CARRIE C - 940726520 Opened by FHSTRIN, DOC01

Task Edit View Time Scale Options Help

As Of 14:03 PDT

FHSTRINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01
Sex: Female Inpatient [11/26/2008 15:30 - <No - Discharge date>]

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information Facesheet PowerOrders Medication Profile

Flowsheet: Quick View Level: Table Group List

May 29, 2009 14:03 PDT - June 02, 2009 14:03 PDT (Clinical Range)

Navigator

Search Criteria Bar

Changing Search Criteria

Each of the first seven tabs has a “default” search criteria set. This can be changed if need be. Below is a table of what the default search criteria is set to for each tab.

Tab name	Default Search Criteria
Quick View	Back 3 days, forward 1
Lab Results	Back 3 days, forward 1
Radiology	Back 3 days, forward 1
All Results	24 hour prior to admission date (for whichever encounter is showing in Demographic bar) to the current date.
Documents/Reports	All documents for the encounter you have selected (in Demographic bar)
Discharge Documents	All documents for the encounter you have selected (in Demographic bar)
Form Browser	Back 72 days, forward 1

Finding Results

FHSTRINPC, CARRIE C - 940726520 Opened by FHSTRIN, DOC01

Task Edit View Time Scale Options Help

As Of 13:26 PDT

FHSTRINPC, CARRIE C Age:45 years MRN:940726520 Fin Nbr:624000170
DOB:5/6/1964 Loc:FSJ ACC; 208S; 01
Sex:Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43] ** Allergies **

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information Facesheet PowerOrders Medication Profile

Flowsheet: Quick View Level: Quick View Table Group List

June 29, 2006 13:31 PDT - June 01, 2009 13:32 PDT (24 Hours Preadmit to Current Date)

Quick View	3/20/2008 07:39 PDT	7/2/2006 16:43 PDT	7/2/2006 12:53 PDT	7/2/2006 02:50 PDT	7/1/2006 16:55 PDT	6/30/2006 13:31 PDT	6/30/2006 09:00 PDT	6/30/2006 08:55 PDT	6/30/2006 07:57 PDT	6/30/2006 07:30 PDT	6/30/2006 07:00 PDT
General Chemistry											
Glucose Lvl				157 H							97
Sodium Lvl				138							136
Potassium Lvl				4.3							3.9
Chloride				103							104
CO2											26
Anion Gap											6
Calcium Lvl											9.5
BUN											11
Creatinine											1.0
BUN/Creat ratio											11
Osmolality Calc											271
Endocrinology											
HCG U Qual											
Hematology											
WBC				37	39						9.0
RBC				89	89						4.84
Hgb				31.2	30.4						15.0
Hct				37	39						42
MCV				89	89						88
MCH				31.2	30.4						31.6
MCHC				35.1	34.3						35.3
RDW				12.1	12.2						11.8
Platelet				192	207						207
Neut Percent Auto											82.1
Neut Abs Auto											7.3
Lymph Auto				1 L	4 L						15
Lymph Abs Auto											1.4

Click on any result category in the **Navigator** to quickly scroll to that section of the spreadsheet. Or, use the scroll bars at the right or bottom of the spreadsheet.

Finding Results

FHSTRINPC, CARRIE C - 940726520 Opened by FHSTRIN, DOC01

Task Edit View Time Scale Options Help

As Of 13:26 PDT

FHSTRINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
 DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01
 Sex: Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43] **** Allergies ****

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information Facesheet PowerOrders Medication Profile

Flowsheet: Quick View Level: Quick View Table Group List

June 29, 2006 13:31 PDT - June 01, 2009 13:32 PDT (24 Hours Preadmit to Current Date)

	3/20/2008 07:39 PDT	7/2/2006 16:43 PDT	7/2/2006 12:53 PDT	7/2/2006 02:50 PDT	7/1/2006 16:55 PDT	6/30/2006 13:31 PDT	6/30/2006 09:00 PDT	6/30/2006 08:55 PDT	6/30/2006 07:57 PDT	6/30/2006 07:30 PDT	6/30/2006 07:30 PDT
General Chemistry											
Glucose Lvl				157 H							97
Sodium Lvl				138							136
Potassium Lvl				4.3							3.9
				103							104
				27							26
				8							6
				8.7							9.5
				13							11
				0.8							1.0
				16							11
				279							271
NEGATIVE											
Hematology											
WBC				20.3 H	18.1 H						9.0
RBC				4.18	4.36						4.84
Hgb				13.1	13.3						15.0
Hct				37	39						42
MCV				89	89						88
MCH				31.2	30.4						31.6
MCHC				35.1	34.3						35.3
RDW				12.1	12.2						11.8
Platelet				192	207						207
Neut Percent Auto											82.1
Neut Abs Auto											7.3
Lymph Auto				1 L	4 L						15
Lymph Abs Auto											1.4

Actual results are listed in the spreadsheet on the right, in reverse chronological order.

Interpreting Results

Quick View **Lab Results** Radiology All Results Documents/Reports Form Browser Patient Information Facesheet PowerOrders Medication Profile

Flowsheet: Lab Results Level: Lab Results More Table Group List

June 29, 2006 13:31 PDT - June 01, 2009 13:33 PDT (24 Hours Preadmit to Current Date)

Lab Results	7/2/2006 02:50 PDT	7/1/2006 16:55 PDT	6/30/2006 13:31 PDT	6/30/2006 09:00 PDT	6/30/2006 08:55 PDT	6/30/2006 07:57 PDT	6/30/2006 07:30 PDT	6/30/2006 07:06 PDT
Urinalysis								
UA Color					YELLOW			
UA Appear					CLEAR			
UA pH					5.5			
UA Spec Grav					1.015			
UA Protein					NEGATIVE			
UA Glucose					NEGATIVE			
UA Ketones					NEGATIVE			
UA Bilirubin					NEGATIVE			
UA Blood					NEGATIVE			
UA Leuk Est					1+ *			
UA Nitrite					NEGATIVE			
UA Urobilinogen					<2.0			
UA WBC					0-4			
UA RBC					0-2			
UA Bacteria					3			
UA Squam Epi								
Cerebral Spinal Fluid Testing								
Tube Nbr CSF						TUBE 4	TUBE 1	
Appearance CSF						CLEAR	CLEAR	
Supernatant CSF						ABSENT	ABSENT	
Volume CSF						1.0	1.0 ^	
Color CSF						COLRLESS	COLRLESS	
RBC CSF						0	383 ^ H #	
WBC CSF						113 H	80 H	
Segs CSF						87 C	88 C	
Lymph CSF						10 L	9 L	
Monos CSF						3	3	
RBC Crenated						N/A	N/A	
Path Review CSF						SEE COM ^	SEE COM ^	
Glucose CSF						52		
Protein CSF						40		
Bacteriology Routine Testing								
Body Fluid Culture + Smear						Body Fluid Cu...		
Urine Culture						Urine Culture		
Laboratory Reports								

Double click on any result to view more details.

Interpreting Results

Quick View **Lab Results** Radiology All Results Documents/Reports Form Browser Patient Information Facesheet PowerOrders Medication Profile

Flowsheet: Lab Results Level: Lab Results More Table Group List

June 29, 2006 13:31 PDT - June 01, 2009 13:33 PDT (24 Hours Preadmit to Current Date)

Result Details - FHSTRAINPC, CARRIE C

Result History

Value	Valid From	Valid Until
113	6/30/2006 09:20 PDT	Current

Result Action List

WBC Count CSF 113 /mcLiter (HI)
Normal Low 0 Normal High 10

Date/Time June 30, 2006 07:57 PDT
Contributor System FHS_CLS_LAB
Accession Number 0000618101201
Status Auth (Verified)

190478578 More History Print... Close

The current value, unit of measure and reference ranges can be found in the details window. If there was a comment attached, you would see an additional **Comments** tab.

ABSENT	ABSENT
1.0	1.0 ^
COLRLESS	COLRLESS
0	383 ^ H #
113 H	90 H
87 C	88 C
10 L	9 L
3	3
N/A	N/A
SEE COM ^	SEE COM ^
52	
40	

Bacteriology Routine Testing
Body Fluid Culture + Smear
Urine Culture
Laboratory Reports

Using the Navigator

FHSTRAINPC, CARRIE C - 940726520 Opened by FHSTRAIN, DOC01

Task Edit View Time Scale Options Help

As Of 13:26 PDT

FHSTRAINPC, CARRIE C Age:45 years MRN:940726520 Fin Nbr:624000170
DOB:5/6/1964 Loc:FSJ ACC; 208S; 01 ** Allergies **
Sex:Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43]

Quick Flow

Form Browser Patient Information Facesheet PowerOrders Medication Profile

Table Group List

DT - June 01, 2009 13:32 PDT (24 Hours Preadmit to Current Date)

7/2/2006	7/2/2006	7/2/2006	7/1/2006	6/30/2006	6/30/2006	6/30/2006	6/30/2006	6/30/2006	6/30/2006
43 PDT	12:53 PDT	02:50 PDT	16:55 PDT	13:31 PDT	09:00 PDT	08:55 PDT	07:57 PDT	07:30 PDT	07:00
		157 H							97
		138							136
		4.3							3.9
		103							104
		27							26
		8							6
		8.7							9.5
		13							11
		0.8							1.0
		16							11
		279							271
NEGATIVE									
Hematology									
WBC		20.3 H	18.1 H						9.0
RBC		4.18	4.36						4.84
Hgb		13.1	13.3						15.0
Hct		37	39						42
MCV		89	89						88
MCH		31.2	30.4						31.6
MCHC		35.1	34.3						35.3
RDW		12.1	12.2						11.8
Platelet		192	207						207
Neut Percent Auto									82.1
Neut Abs Auto									7.3
Lymph Auto		1 L	4 L						15
Lymph Abs Auto									1.4

To mark your results as being viewed, click on the bookmark toolbar button. This will change the blue results to black. Any new results that come in will then show as blue making it easy to see which results you have seen.

Viewing Documents

To easily view scanned (post discharge) or transcribed (as soon as they are available) documents click on the **Documents/Reports** tab or the **Discharge Documents** tab.

The screenshot shows a medical software interface for patient 'FHSTRAINPC, CARRIE C'. The patient's information includes Age: 45 years, DOB: 5/6/1964, Sex: Female, MRN: 940726520, Loc: FSJ ACC: 208S: 01, and Inpatient dates from 6/30/2006 13:31 to 7/2/2006 16:43. The interface has several tabs: Quick View, Lab Results, Radiology, All Results, Documents/Reports, and Discharge Documents. The 'Documents/Reports' tab is selected and highlighted with a red box. A red arrow points from this tab to a folder in the left-hand navigation pane labeled '6/30/2006 13:31'. Another red arrow points from this folder to a text box containing instructions. The main area displays a document with handwritten notes, including 'chief complaint: see dx', 'started: still present', 'time course: better', 'context:', 'quality:', and 'location:'. The right-hand side of the screen shows a checklist of medical conditions, such as 'SKIN / MS', 'NEURO / EYES', 'lung disease', 'diabetes', and 'high blood pressure', with checkboxes for each.

43 out of 43 documents are accessible. (All Documents: Selected Encounter Only)

Documents And Reports

- Discharge-Face Sheet
- History And Physical
- Emergency
 - ED Record
 - ED Physician Rec
 - 6/30/2006 13:31
 - ED Nursing Recor
- Physician Orders
- Progress Notes
- Tech Services
- Graphics
- Medication Records
- Nurses Notes
- Patient Ed
- Other-Miscellaneous
- Diagnostic Imaging
- Laboratory Reports
- Depart Summary

HISTORIAN: patient spouse paramedics

HPI

chief complaint: see dx

started: still present

time course: better

context:

quality:

location:

RUS

CONST

fever subjective / to ____ °F

chills

ENT

sore throat

nasal drainage / congestion

SKIN / MS

skin rash

back pain

leg pain

foot swelling

NEURO / EYES

headache

blackout

lost feeling / power

in arm leg face R/L

difficulty walking

difficulty with speech

double vision

confusion

All systems neg. except as marked

lung disease

asthma emphysema

diabetes

insulin-dependent diet-controlled

oral hypoglycemic

high cholesterol

heart attack (MI) angina

heart failure

high blood pressure

Page 1 of 2

Double click a folder to view the contents within, or single click the plus to the left of the folder. Keep “drilling down” until you find the document you are looking for. Double click to open the document. The document will be displayed in the right hand side of the screen.

Viewing Documents

FHSTRAINPC, CARRIE C - 940726520 Opened by FHSTRAIN, DOC01

Task: Edit View Index Documents Help

As Of 14:46 PDT

FHSTRAINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC: 208S: 01
Sex: Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43] Allergies

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information Facesheet PowerOrders Medication Profile

: 43 out of 43 documents are accessible. (All Documents: Selected Encounter Only)

Documents And Reports

- Discharge-Face Sheet
- History And Physical
- Emergency
- ED Record
- ED Physical Recor
- 6/30/2006 13:31
- Physician Orders
- Progress Notes
- Tech Services
- Graphics
- Medication Records
- Nurses Notes
- Patient Ed
- Other-Miscellaneous
- Diagnostic Imaging
- Laboratory Reports
- Depart Summary

HISTORIAN: patient spouse paramedics
_HX / _EXAM LIMITED BY

HPI

chief complaint:

started:

time course: still present, better, gone now, worse

severity: mild, moderate, severe

modifying factors: none

context:

quality:

location:

35 y.o. F
cl. severe headache
yesterday - 1500, pin
prick 2400 with
worsening headache.

cardiac disease
heart attack (MI) ang. ho
heart failure

diabetes
insulin-dependent diet-controlled
oral hypoglycemic

high blood pressure high cholesterol

Page 1 of 2

Viewing Documents

FHSTRINPC, CARRIE C - 940726520 Opened by FHSTRIN, DOC01

Task: Edit View Index Documents Help

As Of 14:46 PDT

FHSTRINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC: 208S: 01
Sex: Female Inpatient [6/30/2006 13:31 - 7/2/2006 16:43] Allergies

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information Facesheet PowerOrders Medication Profile

: 43 out of 43 documents are accessible. [All Documents: Selected Encounter Only]

Documents And Reports

- Discharge-Face Sheet
- History And Physical
- Emergency
- ED Record
- ED Physician Recor
- 6/30/2006 13
- ED Nursing Recor
- Physician Orders
- Progress Notes
- Tech Services
- Graphics
- Medication Records
- Nurses Notes
- Patient Ed
- Other-Miscellaneous
- Diagnostic Imaging
- Laboratory Reports
- Depart Summary

HISTORIAN: patient spouse paramedics
_HX / _EXAM LIMITED BY:

HPI

chief complaint: see dx

started:

time course:	severity:	modifying factors:
still present	mild	none
better	moderate	
gone now	severe	
worse		

context:

quality:

location:

25 y.o. F
162 severe headache
yesterday ~ 1500, pin
prick 2400 with
worsening headache.
associated fever T 102.

RUS

CONST

fever subjective / to ____ °F

chills

ENT

sore throat

nasal drainage / congestion

CVS / PULMONARY

cough

sputum

trouble breathing

chest pain

GI

abdominal pain

nausea / vomiting

diarrhea

black / bloody stools

URINARY

FEMALE GENITAL

abnormal bleeding / discharge

LMP

postmenopausal / hysterectomy

SKIN / MS

skin rash

back pain

leg pain

foot swelling

NEURO / EYES

headache

blackout

lost feeling / power

in arm leg face R/L

difficulty walking

difficulty with speech

double vision

confusion

cardiac disease

heart attack (MI) ang. ha

heart failure

high blood pressure

diabetes

insulin-dependent diet-controlled

oral hypoglycemic

high cholesterol

By type
By status
By date
Performed by
By encounter

Page 1 of 2

To quickly move between documents in the navigator, use the large up and down arrows below your folder list.

Viewing Electronic Forms

Currently, the only electronic forms we are using are the Triage assessment in the ED, the Admission Med Rec form, and a couple “update” forms. More forms will be added in future phases of the project. To view this form, click on the **Form Browser** tab. Double click to open the form you wish to view.

The screenshot shows a medical software interface for patient 'FHSTRAINDOC, ADAM D'. The patient's details include Age: 80 years, DOB: 2/14/1929, Sex: Male, MRN: 262736, Fin Nbr: 623900016, and Loc: FSC CTE; CTE1: 02. The interface features a navigation bar with tabs: Quick View, Lab Results, Radiology, All Results, Documents/Reports, Discharge Documents, **Form Browser**, Patient Information, Facesheet, and PowerOrders. The 'Form Browser' tab is circled in red. Below the navigation bar, a list of forms is displayed, sorted by Date. A red box highlights the following forms:

- Monday, December 01, 2008 PST
 - 13:33 PST FSC Triage ED (Auth (Verified)) - Happs, Mark L
- Tuesday, November 25, 2008 PST
 - 10:00 PST Adm Med Rec Form (Auth (Verified)) - FHSPC101, SJH

Patient Information Tab & Subtabs

The **Patient Information** tab has 5 subtabs, which include information on Demographics, Visit history, and Patient-Provider relationships and Allergy information.

The screenshot displays a medical software window titled "FHSTRAINDOC, ADAM D - 262736 Opened by FHSTRAIN, DOC01". The patient's name and ID are highlighted in yellow at the top. Below this, a navigation bar contains several tabs: "Quick View", "Lab Results", "Radiology", "All Results", "Documents/Reports", "Discharge Documents", "Form Browser", "Patient Information", "Faxesheet", and "PowerOrders". The "Patient Information" tab is circled in red, and a red arrow points to it from the subtab area. Below the navigation bar, a subtab bar is highlighted with a red box, containing "Patient Demographics", "Visit List", "PPR Summary", "Intellistrip", "Visit History", and "Allergies". The main content area shows the "Patient Demographics" subtab, which includes fields for Name, Birth Date, Age, Race, Religion, Marital Status, Primary Language, Advance Directive, and Mother Identifier. It also features sections for "Addresses", "Home Numbers", and "Other Names", each with a table of data. At the bottom, there is a status bar with the text "CTRAINB FHSTRAINDOC01 June 01, 2009 12:35 PDT".

Patient Information Subtabs:

- Patient Demographics
- Visit List
- PPR Summary
- Intellistrip
- Visit History
- Allergies

Patient Demographics Fields:

- Name: FHSTRAINDOC, ADAM D
- Birth Date: 2/14/1929 00:00:00 PST
- Age: 80 years
- Race:
- Religion:
- Marital Status: Single
- Primary Language:
- Advance Directive: Living will
- Mother Identifier:

Addresses

Type	ADDRESS
Home	44 BLUE RD TACOMA, WA-Washington 98443
Alternate Birth	

Home Numbers

Type	PHONE
Alternate Business	
Home	2532258989

Identifiers

Type	ALIAS	ALIAS POOL DISF
MRN	262736	FSC St Clare Hos
SSN	564-12-9685	SSN
Referring MRN	1134803	FHS Corp Number

Other Names

Type	FULL NAME	HISTORICAL
Current	FHSTRAINDOC, AD...	

Patient Information Tab & Subtabs

The **Visit List** subtab shows current and previous encounters for a patient. To switch the chart to a different encounter than what is listed in the yellow **Demographic Bar**, double click on the encounter you would like and click **Yes** to the message that pops up. The encounter you selected will then display in the **Demographic Bar**.

The screenshot displays a medical software interface for patient information. At the top, a yellow **Demographic Bar** shows patient details: **FHSTRAINDOC, ADAM D**, Age: 80 years, MRN: 262736, Fin Nbr: 624100210, DOB: 2/14/1929, Loc: FSC ED, Sex: Male, and Emergency [11/29/2008 13:34 - <No - Discharge date>]. Below this is a navigation menu with tabs for Medication Profile, Quick View, Lab Results, Radiology, All Results, Documents/Reports, Discharge Documents, Form Browser, Patient Information, Facesheet, and PowerOrders. The **Visit List** subtab is active, showing a table of encounters. The second row is highlighted in green and enclosed in a red box, indicating it is the selected encounter. Below the table, the **Encounter Information** section displays details for the selected encounter, including Admit Date and Time, Patient Type, Hospital Service, Isolation Code, Nurse Unit, Room, Bed, Disch Disposition, All Providers (Admitting, Attending, Referring), and Health Plans.

Facility	Visit Type	Location	Admit Date	Discharge Date	FIN	Service
FSC SCH	Emergency	FSC ED	11/29/2008 13:34:00 PST		624100210	Male
FSC SCH	Inpatient	FSC CTE CTE1 02	11/25/2008 08:00:00 PST	11/29/2008 13:21:00 PST	623900016	Surge

Encounter Information

Admit Date and Time: 11/29/2008 13:34:00 PST
Patient Type: Emergency
Hospital Service: Medical
Isolation Code:
Nurse Unit: FSC ED
Room:
Bed:
Disch Disposition:

All Providers

Admitting: EMERGENCY, PHYSICIAN
Attending: EMERGENCY, PHYSICIAN
Referring:

Health Plans

Type	PLAN NAME	INSUR NAME
Other	Self Pay	SELF PAY

Facesheet Tab

The **Facesheet** tab is a quick look at patient information, including demographic data, admitting and attending physician, next of kin, and reason for visit.

FHSTRINDOC, ADAM D - 262736 Opened by FHSTRAIN, DOC01

Task Edit View Help

As Of 15:12 PDT

FHSTRINDOC, ADAM D Age:80 years MRN:262736 Fin Nbr:624100210
DOB:2/14/1929 Loc:FSC ED ** Allergies
Sex:Male Emergency [11/29/2008 13:34 - <No - Discharge date>]

Medication Profile

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information **Facesheet** PowerOrders

PHYSICIAN FACESHEET - PATIENT DEMOGRAPHICS - FSC SCH

NAME : FHSTRINDOC, ADAM D ADM DATE/TIME: 11/29/2008 13:34
ADDRESS #1 : 44 BLUE RD UNIT # : 262736
ADDRESS #2 : ACCOUNT # : 624100210
CITY : TACOMA PHONE (H) : 2532258989
CO/ST/ZIP : Pierce WA 98443 PHONE (W) :
FIN CLASS : Self Pay RACE :
PRVCY STATUS : na VISIT REASON : ABD PAIN

BIRTHDATE : 2/14/1929 80 years SEX : Male
SS # : 564-12-9685 MARITAL STAT : Single
ACCIDENT : No

PRI CARE MD :
ADMIT MD : EMERGENCY, PHYSICIAN CONSULT MD #1: FHSTRAIN, DOC01
ATTEND MD : EMERGENCY, PHYSICIAN CONSULT MD #2:
REFER MD : CONSULT MD #3:
GUARANTOR : FHSTRINDOC, ADAM D RELATIVE : JOHNSON, BEN
ADDRESS #1 : 44 BLUE RD REL ADDRESS 1:
ADDRESS #2 : REL ADDRESS 2:
CITY : TACOMA REL CITY :
CO/ST/ZIP : Pierce WA 98443 REL CO/ST/ZIP:
PHONE (W) : REL PHONE (H):
REL TO PT : Self REL PHONE (W):
REL TO PT : Brother

GUAR EMPLOYER:
ADDRESS #1 : CITY :
ADDRESS #2 : CO/ST/ZIP :

INSURANCE 1 INSURANCE 2

Medication Profile Tab

The **Medication Profile** tab is a current list of a patient's active hospital med orders and up to date home medications. Each section has a **Current** and a **Past** folder which contains the medications. To expand the **Past** folder in either section, click on the plus (+) to the left of the folder.

FHSTRAINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC: 208S: 01 Sex: Female

Task Edit View Medication Profile Medication Orders Help
As Of 15:17 PDT

Quick View Lab Results Radiology All Results Documents/Reports Dis

Medication Profile **Medication Profile** Change View

Medication(s) Being Given

Name	Order	Start	Last U
clear pca pump	1 EA, MISC, N/A, Q4H, 12/09/08 17:00:00 PST	FHSTRAIN, DOC16	12/9/2008 1... 12/9/2
diphenhydAMINE	Cap, Oral, Q4H, PRN, Itching, 12/09/08 15:11:00 PST	FHSTRAIN, DOC16	12/9/2008 1... 12/9/2
naloxone	0.1 mg, Soln, IntraVEN	RAIN, DOC16	12/9/2008 1... 12/9/2
Dextrose 5% in Water 500 mL	IntraVENous, 12/09/0	RAIN, DOC16	12/9/2008 1... 12/9/2
hydromorphone	0.2 mg, Inj, IntraVENous	RAIN, DOC16	12/9/2008 1... 12/9/2
ondansetron	4 mg, Inj, IntraVENous	RAIN, DOC16	12/9/2008 1... 12/9/2
promethazine	Inj, IntraVENous, Q4H	RAIN, DOC16	12/9/2008 1... 12/9/2
promethazine	Inj, IntraVENous, Q4H	RAIN, DOC16	12/9/2008 1... 12/9/2
diphenhydAMINE	Inj, IntraVENous, Q4H	RAIN, DOC16	12/9/2008 1... 12/9/2

Prescription(s)/Home Medication(s)

Name	Order	Start	Last U
Hx multivitamin	1 Cap Oral Daily 0		12/9/2008 1... 12/9/2
Hx ibuprofen (ibuprofen 200 mg oral tablet)	4 Tab Oral Q4H PF		12/9/2008 1... 12/9/2

Medication(s) Being Given are active hospital med orders. These can also be found on the PowerOrders tab. Double click on any med for additional details.

Prescription(s)/Home Medication(s) are the patient's home medications. These are documented in the ED, on admission, or at any time throughout a patient's stay by a nurse or a physician who discovers the med. A purple Hx in front of the home meds helps to distinguish them from active med orders.

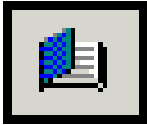
Closing the chart and returning to the Organizer

To close the chart, single click on the **Close** button at the end of the blue **Title Bar**.



The screenshot shows a medical software window titled "FHSTRAINPC, CARRIE C - 940726520 Opened by FHSTRAIN, DOC01". The window has a menu bar (Task, Edit, View, Medication Profile, Medication Orders, Help) and a toolbar. The main content area is divided into several sections: a yellow header with patient demographics (Age: 45 years, DOB: 5/6/1964, Sex: Female, MRN: 940726520, Fin Nbr: 624000170, Loc: FSJ ACC, 208S; 01, Inpatient [11/26/2008 15:30 - <No - Discharge date>]), a navigation bar with tabs (Quick View, Lab Results, Radiology, All Results, Documents/Reports, Discharge Documents, Form Browser, Patient Information, Facesheet, PowerOrders), and a "Medication Profile" section. The "Medication Profile" section is expanded to show a list of medications under "Medication(s) Being Given". The list includes "Current" medications like clear pca pump, diphenhydramine, naloxone, Dextrose 5% in Water 500 mL, hydromorphone, ondansetron, promethazine, and diphenhydramine, and "Prescription(s)/Home Medication(s)" like multivitamin and ibuprofen. Each medication entry includes details like dosage, route, frequency, and provider information (FHSTRAIN, DOC16). A "Change View" button is visible in the top right of the medication list area.

Closing the chart and returning to the Organizer



To leave the chart open and return to the **Organizer**, click the **Open Organizer** button on the toolbar.

FHSTRAINPC, CARRIE C - 940726520 Opened by FHSTRAIN, DOC01

Task Edit View Medication Profile Medication Orders Help

As Of 15:17 PDT

FHSTRAINPC, CARRIE C Age: 45 years MRN: 940726520 Fin Nbr: 624000170
DOB: 5/6/1964 Loc: FSJ ACC; 208S; 01 ** Allergies **
Sex: Female Inpatient [11/26/2008 15:30 - <No - Discharge date>]

Quick View Lab Results Radiology All Results Documents/Reports Discharge Documents Form Browser Patient Information Facesheet PowerOrders

Medication Profile Change View

Name	SIG	C	I...	Provider
Medication(s) Being Given				
Current				
clear pca pump	1 EA, MISC, N/A, Q4H, 12/09/08 17:00:00 PST			FHSTRAIN, DOC16
diphenhydAMINE	Cap, Oral, Q4H, PRN, Itching, 12/09/08 15:11:00 PST			FHSTRAIN, DOC16
naloxone	0.1 mg, Soln, IntraVENous, See Comment, PRN, Other (see comment), 12/09/08 15:11:00 PST			FHSTRAIN, DOC16
Dextrose 5% in Water 500 mL	IntraVENous, 12/09/08 15:11:00 PST, 10 mL/Hr, 50 Hr, 500			FHSTRAIN, DOC16
hydromorphone	0.2 mg, Inj, IntraVENous, IntQ8M, PRN, Pain, 12/09/08 15:10:00 PST			FHSTRAIN, DOC16
ondansetron	4 mg, Inj, IntraVENous, Q8H, PRN, Nausea / Vomiting, 12/09/08 15:10:00 PST			FHSTRAIN, DOC16
promethazine	Inj, IntraVENous, Q4H, PRN, Nausea / Vomiting, 12/09/08 15:10:00 PST			FHSTRAIN, DOC16
promethazine	Inj, IntraVENous, Q4H, PRN, Nausea / Vomiting, 12/09/08 15:10:00 PST			FHSTRAIN, DOC16
diphenhydAMINE	Inj, IntraVENous, Q4H, PRN, Itching, 12/09/08 15:10:00 PST			FHSTRAIN, DOC16
Past				
Prescription(s)/Home Medication(s)				
Current				
Hx multivitamin	1 Cap Oral Daily 0 Refill(s) 0 Tot. Refills			
Hx ibuprofen (ibuprofen 200 mg oral tablet)	4 Tab Oral Q4H PRN 0 Refill(s) 0 Tot. Refills			
Past				

Logging out of PowerChart

To exit the application, single click on the close button at the end of the blue title bar in the **PowerChart Organizer**.
OR....



The screenshot shows the PowerChart Organizer application window for patient FHSTRAIN, DOC01. The window title bar includes the application name and standard window controls (minimize, maximize, close). The close button is highlighted with a red box. The main interface features a menu bar (Task, Edit, View, Inbox, Help), a toolbar, and a navigation pane on the left with icons for Sign and Review (5 new), New Results FYI (5 new), Inbox Messages (0 new), and Trash Can. The main area displays a list of tasks under the heading 'Sign and Review' with a filter 'Since: 6/1/2005'. The list includes folders like 'Documents to Dictate' and 'Documents to Sign(5)', and individual 'Document to Sign' entries with columns for Type, Patient Name, From, Subject, Created Date, Status, and Notification Comment. The status of these documents is 'Pending Review'. At the bottom, a status bar shows 'Opens chart for this patient' and system information: 'CTRAINB FHSTRAINDOC01 June 01, 2009 15:35 PDT'.

Type	Patient Name	From	Subject	Created Date	Status	Notification Comment
Sign and Review						
Documents to Dictate						
Documents to Sign(5)						
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_system, FHS_TRANSCEND	OPERATIVE REPORT	12/10/2008 09:05:26 PST	Opened	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy... FHS_TRANSC...	DISCHARGE SUMMARY	12/10/2008 09:05:25 PST	Pending Review	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy... FHS_TRANSC...	PROGRESS NOTE	12/10/2008 09:05:22 PST	Pending Review	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy... FHS_TRANSC...	OPERATIVE REPORT	12/10/2008 09:05:21 PST	Pending Review	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy... FHS_TRANSC...	HISTORY & PHYSICAL	12/10/2008 09:05:16 PST	Pending Review	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy... FHS_TRANSC...	CONSULTATI...	12/10/2008 08:33:51 PST	Pending Review	
Forwarded Documents to Sign						
Documents to Review						
Forwarded Documents to Review						
Forwarded Results to Sign						
Forwarded Results to Review						

Logging out of PowerChart

OR... You can click on the **Task** menu and select **Exit**.

The screenshot shows the PowerChart Organizer application window. The 'Task' menu is open, and the 'Exit...' option is highlighted. A red arrow points from the text above to the 'Exit...' option. The main window displays a table of documents for review, with columns for Patient Name, From, Subject, Created Date, Status, and Notification Comment. The table is filtered to show documents since 6/1/2005. The 'Exit...' option is located at the bottom of the 'Task' menu.

	Patient Name	From	Subject	Created Date	Status	Notification Comment
Review Since: 6/1/2005						
Documents to Dictate						
Documents to Sign(5)						
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_system, FHS_TRANSCEND	OPERATIVE REPORT	12/10/2008 09:05:26 PST	Opened	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy...	DISCHARGE SUMMARY	12/10/2008 09:05:25 PST	Pending Review	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy...	PROGRESS NOTE	12/10/2008 09:05:22 PST	Pending Review	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy...	OPERATIVE REPORT	12/10/2008 09:05:21 PST	Pending Review	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy...	HISTORY & PHYSICAL	12/10/2008 09:05:16 PST	Pending Review	
Document to Sign	FHSTRAINDOC, ADAM D	Contributor_sy...	CONSULTATI...	12/10/2008 08:33:51 PST	Pending Review	
Forwarded Documents to Sign						
Documents to Review						
Forwarded Documents to Review						
Forwarded Results to Sign						
Forwarded Results to Review						